

SURREY TOWNSHIP PUBLIC LIBRARY
Meeting of Board of Trustees – Budget Meeting
September 1, 2021

Call to Order: President Larry L. Lavery called the meeting to order at 4:00 pm.

Present: Larry Lavery, Anna Philbert, Mary Reuther, Sue Tynan, Cecile Sparta present. Patty Hartnell, absent

Minutes: Approved as printed.

Public Comment: None

Financial Report: Reviewed by board and placed on file

Billings: Board reviewed the bills. A motion was made by Anna Philbert, seconded by Mary Reuther. Motion carried

Director's Report: Board reviewed the director's report

Old Business:

- Update on progress of providing Notary service. All staff have received surety bonds and will now have to registered with the county clerk's office. After that, applications will be sent to the State of Michigan for approval. Stamps will be ordered once approved by the State.

New Business:

- Quote for the remaining windows in the house to be replaced provided by the director. A motion was made by Cecile Sparta to accept the quote, seconded by Anna Philbert. Motion carried.

Other Business:

- Brown's Lawn Care & Landscaping will be taking over the library's lawn care needs.

Next Meeting December 1, 2021 at 4:00pm.

Meeting adjourned at 4:53 pm.

Sue Tynan, Secretary